



Board of Director Regular Meeting Minutes

March 15, 2018 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:08am.
2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present via teleconference
Vice Chair	Klawock	Jeff Nickerson	present (Jeff Chairs Meeting)
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Patricia Gilbert	absent excused
Director	Hydaburg	Anthony Christianson	absent
Director	At Large	Dee Dee Jeffreys	absent excused
Director	Coffman Cove	Brian Wilson	present via teleconference

Staff Present: Dennis Watson, Chrissy Torsey-Lucero, Rich Rogers and Donna Halvorsen

Staff present via teleconference: None

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda with Resolution 2018-02 addition; moved by Otis Gibbons and seconded by Jeff Nickerson. Motion approved unanimously.
4. **Approval of Minutes** Motion: Approve minutes from December 19, 2017; moved by Otis Gibbons and seconded by Brian Wilson. Motion approved unanimously.
5. **Public Comment**
6. **Correspondence**
7. **Manager's Report** Dennis asks for questions on content of Manager's Report and two clarifications were, new website is behind schedule but still moving forward and new parking and transfer bridge retrofit is scheduled to be completed no later than June 30, 2018.
8. **Old Business**
9. **New Business**
 - a) Dennis states that we will need to discuss the MOA with the State of Alaska DOT/PF for Hollis Terminal and parking areas because it is outdated and doesn't represent current needs. We going to have to discuss what we're going to do from this point forward because the parking will be increasing almost double and the parking is used by IFA as well as by float plane travelers. Dennis will be talking to John Falvey and new regional director on this soon. Chrissy states that in recent years we have had enough claims that our deductible went from 5K to 20K. Dennis asks if they suggested any preventative measures we could do to get that 5K back and Chrissy explains that if number claims are reduced for a long enough time, they may give us that deductible back. Otis states that they may offer a risk assessment of the facility and suggest what could be improved on. He also states that it would be good to state during negotiation of MOA with the State that it is costing the IFA \$0 more to cover insurance costs for the larger parking area; another reason not to

be liable for the whole public parking area. Donna states that some businesses contract snow removal out because they carry their own insurance and agree to being at least partially liable if an incident occurs. Dennis compares the KTN airport parking to our situation in that they can't remove snow either and it becomes a hazard; he will contact the KTN Borough Risk Management Dept and see how they handle the liability.

- b) Motion: Approve Resolution No. 2018-03 authorizing the participation of IFA employees beginning May 1, 2018 in the Public Employees Deferred Compensation Plan of Alaska and the payment of the required contributions, pursuant to AS 39.45 ET SEQ; moved by Brian Wilson and seconded by Harvey McDonald. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Coffman Cove	Brian Wilson	yes

- c) Motion: Approve Resolution No. 2018-02 Establishing the 1st Reading of the FY2019 Budget; moved by Otis Gibbons and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Coffman Cove	Brian Wilson	yes

10. **Board Comments** Harvey will be available to participate in next meeting after April 25, 2018.
11. **Schedule Next Meeting** TBA but agreed that it will be sometime in June, will be a face-to-face in Ketchikan, will discuss GM position and will have either Board Training or Strategic Planning Training
12. **Adjournment** Motion: Adjourn meeting at 10:40am; moved by Otis Gibbons and seconded by Brian Wilson. Motion approved unanimously.