



Board of Director Regular Meeting Minutes

April 21, 2016 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:05am.

2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	present via teleconference
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Bernie Massin	present via teleconference
Director	Hydaburg	Anthony Christianson	absent
Director	At Large	Dee Dee Jeffreys	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference

Staff Present: Dennis Watson, Chrissy Torsey-Lucero and Donna Halvorsen

Staff present via teleconference: None

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Harvey Mc Donald and seconded by Otis Gibbons. Motion approved unanimously.

4. **Approval of Minutes** Motion: Approve minutes from December 9, 2015; moved by Harvey Mc Donald and seconded by Dee Dee Jeffreys. Motion approved unanimously.

5. **Public Comment** none

6. **Correspondence** none

7. **Manager's Report**

- Dennis states that the appropriated \$250,000 is still in the governor's budget and hopefully will remain there throughout the Special Session. Dennis believes that because of the 'rules,' even if they pull it, they still have to give it to us this year; it looks like it has gone past the point where they can pull it out of the budget until next year. He will be watching it and let us know.
- Dennis has been working on revamping last year's TIGER grant application. He's working with Julie Stavlin in Juneau DOT and just got final figures needed in and will be able to get it out before this year's deadline. Dennis and Julie were able to talk to the FTA Regional Director of Seattle and he gave a few hints on how to reorganize the application to make it more functional.
- Last week Chrissy and Dennis went to Fairbanks for the statewide Community Transit Conference and in his opinion was the best one he's been to in the 5 years he's been going. Dennis learned a lot about upcoming regulations and how some of the processes work, and Chrissy was able to attend sessions on procurement and general transit management issues.

- The Hollis water system is out of DEC compliance, and as of today the water will be shut off to all sinks. We'll have sanitizer but it is a huge inconvenience for customers. We are working with Moore Engineering and he is developing a plan to get us into compliance. Also Bud Willard is the HYL school plant manager for their water system and he has offered his services. Dennis will keep everyone updated as things progress.
- We are swapping out vessels Tuesday April 26, 2016. While the POW is offline, we will be able to do necessary repairs and update equipment for the upcoming Coffman Cove to South Mitkof runs this summer. We will do this run the last Monday of May through September. A lot is getting done, and Rich and Walt have been working hard to make this happen. Dee Dee asked about the rust on the POW and when it would be taken care of. Dennis replies that we have a budget item to cover some of the painting on the POW and hopefully the TIGER grant will cover the rest. Also the deck coating is coming up on the POW so that is on the forefront to remedy as well.
- An individual has nominated IFA for the Dennis Kuntz award that goes to a business or institution located on POW that has superior customer service; we'll know which entity wins April 23rd.
- There was a Bill on the floor that would have raised our PERS payment every year for the next 4 or 5 years to try to overcome its deficit. However, because it is the legislature's fault that it is short and not the people, the Alaska Municipal League worked hard to get support to get the Bill removed, and fortunately it died in committee.
- When Dennis was speaking with Regional Supervisor for FTA, he said that he thought Meilani's Economic Impact Assessment was the best and easiest to read that he had ever seen. We have received great reviews on this publication and Meilani did a really great job.

8. Old Business

9. New Business

- a) Letters have been sent to the Mayors of the Cities of Craig and Klawock asking them to appoint their representing Director seats that will expire June 30, 2016.
- b) Motion: Approve Resolution No. 2016-03 to allow General Manager to enter into agreement with US DOT to pursue and accept TIGER grant funds; moved by Harvey Mc Donald and seconded by Dee Dee Jeffreys. Dennis explains that this is just a house keeping item. Any of these larger grants need to have a resolution from the Board directing the manager to apply for, and if lucky enough, to accept the funding. Motion approved unanimously.
- c) Motion: Approve Resolution No. 2016-04 First reading establishing the FY2017 budget as presented; moved by Otis Gibbons and seconded by Brian Wilson. Chrissy, Harvey and Dee Dee state that there aren't any big changes compared to last year.
 - Chrissy explains that the main noteworthy item is that the cost of fuel is lower so there is a savings of about \$50,000 over last year. She continues that healthcare cost increased about \$18,000 but May and June of this year have a payment holiday of about \$36,000. We still have \$427,836 left in one of our DOT legislative grants, and the \$250,000 2017 appropriation is not added anywhere so if we get it we would hold onto it. This gives us a safety net of about \$840,000 going into the upcoming fiscal year that includes unused grant funds, the possible \$250,000 appropriation and the money market account (of around \$164,000.)
 - Dennis comments that we've been very fortunate. The insurance company has helped but the 5311 grant increase has helped us the most. He can't say enough about the help the people in the Public Transit Division of DOT have given us; they need a big thank you. We are also very fortunate because fuel prices have been down and 2015 ridership was up. We have to appreciate good times when they happen, and hopefully the governor leaves our

appropriation alone. It is nice to be able to bank on it year after year. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Wrangell	Bernie Massin	yes
Director	Coffman Cove	Brian Wilson	yes
Director	At Large	Dee Dee Jeffreys	yes

- d) Motion: Approve Resolution No. 2016-05 to accept Christine Harrington's FY2015 financial statements as completed; moved by Harvey Mc Donald and seconded by Dee Dee Jeffreys. Chrissy states that Christine conducted her audit in November 2015, and there were no findings. The only difference this year from prior years is that PERS is now accounted for as a liability. Motion approved unanimously.
- e) The General Manager's evaluations and MOA of Employment contract renewal will need to be completed by June 30, 2016. Harvey has sent out evaluation forms and he would like responses back by June 1, 2016 so he has time to compile the information and present the summary to the BODs before the next meeting (Executive Session to be announced.) Email or mail responses back to him and if you didn't get one, let him know.

10. Board Comments

- Jeff Nickerson comments that they recently had services for David Anniskett Jr and when his body was coming back on the ferry, four gentlemen saluted the offloading process. He said it was very greatly appreciated and he wanted to thank the men on the deck who lined up and saluted. Dennis will pass that along.
- Harvey and his wife visited the Panama Canal on a cruise ship this past winter and he had an IFA By the Numbers publication with him and gave it to the ship's engineer. The engineer in turn gave him a full tour of the entire engine room; it is a massive impressive system.
- Bernie wonders if we should approach the City of Petersburg to see if they want to get back on the IFA Board since we're running into South Mitkof this summer. Dennis replies that this is just a temporary run and that Petersburg decided to get off the Board because they felt it was a liability but Dennis will check with them.

11. **Schedule Next Meeting** TBA but will before June 30, 2016.

12. **Adjournment** Motion: Adjourn meeting at 10:36am; moved by Otis Gibbons and seconded by Jeff Nickerson. Motion approved unanimously.