



Board of Director Regular Meeting Minutes

August 6, 2015 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:10am. Otis suggests that since the phone lines were down on parts of POW, that if the public or any Director needs BOD action before the next Regular Meeting the BOD can reconvene or schedule a Special Meeting immediately to address the issue. Please contact any BOD if you have an item that needs action immediately.

2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	absent excused, phone lines down
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Bernie Massin	present via teleconference
Director	Hydaburg	Jolene Edenshaw	absent excused, phone lines down
Director	At Large	Dee Dee Jeffreys	absent excused, phone lines down
Director	Coffman Cove	Brian Wilson	present

Staff Present: Dennis Watson, Chrissy Torsey-Lucero and Donna Halvorsen

Staff present via teleconference: None

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda as amended; moved by Otis Gibbons and seconded by Brian Wilson. In case phone lines went down again, high priority items were rearranged so they were addressed first. Motion approved unanimously.
4. **New Business**
 - a. Motion: Approve offering Driver Free January through April 2016; moved by Otis Gibbons and seconded by Brian Wilson. Motion approved unanimously. Donna states driver free program is very well received by the public and would be difficult to discontinue, and Harvey states that the program generates travel and if discontinued winter ridership would decrease. Dennis and Brian concurred.
 - b. Motion: Approve Resolution No. 2016-01 Update IFA Title VI Civil Rights Program; moved by Otis Gibbons and seconded by Harvey Mc Donald. Dennis explains that nothing has changed in the document and that every three years it needs to be updated and Board approved per FTA requirements. Motion approved unanimously.
 - c. Motion: Approve General Manager to get IFA By The Numbers updated; moved by Otis Gibbons and seconded by Brian Wilson. Dennis explains that initially when we did IFA By The Numbers, we were given \$50,000 for this economic impact study and there is over half of that amount left to use for updating it. He says he will prepare the RFP for the report and that the report needs to be formatted exactly like the existing one with updated

statistics only so it's just an extension of what we have. He continues that this is the most useful tool for taking information to the delegation, the legislature or different agencies who provide grant funds. Motion approved unanimously.

- d. Motion: Hold off Appointing Officers until more Directors are present; moved by Otis Gibbons and seconded by Brian Wilson. Motion approved unanimously.

5. **Approval of Minutes** Motion: Approve minutes from June 15, 2015 Special Meeting with Executive Session; moved by Otis Gibbons and seconded by Harvey Mc Donald. Motion approved unanimously.

6. **Public Comment** None

7. **Correspondence** None

8. **General Manager's Report**

- Dennis talked to the mayor of Hydaburg and the mayor clarified that Toni Bitonti was selected for the IFA Board position as an alternate but that he knows she has no formal position and that Jolene Edenshaw is the IFA Director representing Hydaburg. Toni Bitonti would be an observer if she participated in any BOD IFA meetings.
- The new HYL dock is together and functional, the cat walk lights were hooked up yesterday and the parking and staging areas are getting close to having a final configuration. The pursers and terminal agents have been experimenting with the layout so we will be able to paint lines this fall.
- The KTN covered walk way will go from the purser's shed to across the street from the KTN Terminal so customers waiting to board will be under cover. This is part of the Berth 3 improvements project and is a very welcomed improvement. The environmental impact study is done so there shouldn't be any holdups for start-up.
- Dennis is hoping to go to Juneau this month and talk to Pat Pitney OBM and try to get our appropriation for the coming year into the governor's budget if possible; it's safer there rather than through the legislative process. He continues that this session is going to be more difficult than the last one due to the financial position the state is currently in.
- Dennis talked to Kent Miller yesterday and the Rainforest Island Ferry is scheduled to arrive POW August 10 and be in service around August 23, 2015.
- Dennis says that the state has informed the IFA that we are responsible for the storm water runoff at the HYL Terminal. Initially it was going to be the state's responsibility but because we are the ones using the facility, they say we are the responsible party. More information later.

9. **Old Business** None

10. **Board Comments**

- Harvey comments that he is very impressed with operations and is thankful and appreciative of everyone's hard work. He is very impressed with the new facility and the dock looks really good.
- Brian comments that he thinks everyone is doing a great job as well; he's travelled several times this summer and he has had excellent service and everybody has a smile on their face and is friendly.
- Bernie comments that he would like pictures of the new dock. He also asks if we need a Petersburg BOD since we'll be using the SMT Terminal. Dennis replies that they would

have to go through the whole process to get back on the Board and that it's only going to be for a short time. Dennis says that it would be a lot of work for them but he will contact the Petersburg mayor and see if they want to do it.

- Bernie asks about the Coffman Cove to Petersburg schedule and Chrissy summarizes the plan; we will run one day per month round trip between Coffman Cove and South Mitkof May through September 2016 and May and June 2017. The vessel will go KTN to Coffman Cove the day prior to the run and Coffman Cove to KTN the day after; no passengers will be onboard for the KTN/Coffman routes. The IFA will be reimbursed for costs by the state and the amount of revenue generated will be deducted from reimbursement.

11. **Schedule Next Meeting** Date of next Regular Meeting will be determined later.

12. **Adjournment** Motion: Adjourn meeting at 10:37am; moved by Otis Gibbons and seconded by Brian Wilson. Motion approved unanimously.