



Board of Director Regular Meeting Minutes

June 21, 2017 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:01am.
2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	present via teleconference
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Bernie Massin	absent excused
Director	Hydaburg	Anthony Christianson	absent
Director	At Large	Dee Dee Jeffreys	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference

Staff Present: Dennis Watson, Chrissy Torsey-Lucero and Donna Halvorsen

Staff present via teleconference: None

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Harvey Mc Donald and seconded by Otis Gibbons. Motion approved unanimously.
4. **Approval of Minutes** Motion: Approve minutes from March 29, 2017; moved by Harvey Mc Donald and seconded by Dee Dee Jeffreys. Motion approved unanimously.
5. **Public Comment** Dee Dee Jeffreys comments that many people in Coffman Cove have expressed their desire to have the IFA run into Wrangell and Petersburg on a regular basis and if the Northern Route will ever be in place again. Dee Dee said she let them know that we don't know but we hope so. Dennis and Brian state they also hear the same thing. Dennis states we need a lot more traffic before that route is financially realistic. Harvey asked if finance could work from home. Chrissy said she could but not on a regular basis.
6. **Correspondence** N/A
7. **Manager's Report** Dennis and Otis traveled to Kasaan and talked with the mayor regarding a ferry stop there. The mayor agrees that there are no uplands to build a facility and building a break water would be virtually impossible. Dennis will write up a full report. Dennis also reported that the project to expand parking project in Hollis construction should begin spring 2018. Jeff Nickerson asks if we know why ridership has increased. Dennis answers that there is more economic activity going on and fuel prices are down.
8. **Old Business** a) Checks as form of payment customer data. Donna comments that data collected shows that 50% of the customers are in support of it, 25% are not in support and 25% are not in support but will be fine with change. Chrissy is looking into how much it will cost the IFA to use the service that deducts amount of check immediately. BODs will make determination after this information is known.

Motion: Move to address this item after cost of processing checks is researched; moved by Dee Dee Jeffreys and seconded by Brian Wilson. Motion approved unanimously.

9. **New Business** a) Motion: Approve Resolution No. 2017-03 Approve final draft the FY2018 Budget; moved by Dee Dee Jeffreys and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	At Large	Dee Dee Jeffreys	yes
Director	Coffman Cove	Brian Wilson	yes

b) Motion: Approve proposal to move Finance office to Craig with conditions that we advertise and agree on selected office space and consider this a one-year trial and re-evaluate at the end of one year; moved by Harvey Mc Donald and seconded by Otis Gibbons. A roll call vote was taken and motion passes. Chrissy states she wants to move offices to Craig because all business that IFA does is handled in Craig and that more funding has been obtained since she has been finance manager. Dennis states that finance staff has historically been in Craig and have lost 2 in the past due to the drive to Hollis. Dennis didn't agree with the move to Hollis in the first place and supports this move to Craig now and it isn't going to cost the IFA anything and makes good sense. Dee Dee Jefferys agrees. Harvey asks how collected money will be handled. Chrissy states that crew will do it and be compensated up to ½ hour of their time as floating holiday pay or pay. Rent is \$650 per month or \$550 if lease is signed. Jeff Nickerson asks that he wants to see it advertised. The BOD suggests requesting proposals then select. Dennis states that because its federal money paying for this, it will have to be advertised. Brian Wilson suggests signing on for a year then re-evaluating it to make sure it's what we want to do in the long run.

Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	At Large	Dee Dee Jeffreys	yes
Director	Coffman Cove	Brian Wilson	yes
Chair	Thorne Bay	Harvey McDonald	yes

10. **Board Comments** Jeff asks about trailer for sale. Donna comments the bid closes June 30, 2017 so all received bids will be opened at that time. Brian Wilson comments on North End Port Authority; they talked to USDA and there is a possibility of forgiving the debt and giving them the boat but haven't heard anything about it yet. If that happens, they are thinking about either repairing the boat or selling it and having passenger vessel built. So just waiting for USDA to give them the word on what they are doing with the loan. Harvey thanks BOD for their attendance and wants to have a face to face meeting at some point that it works for everyone.

11. **Schedule Next Meeting** TBA

12. **Adjournment** Motion: Adjourn meeting at 10:45am; moved by Dee Dee Jeffreys and seconded by Otis Gibbons name. Motion approved unanimously.