



Board of Director Regular Meeting Minutes

December 13, 2016 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:01am.
2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	present via teleconference
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Bernie Massin	present via teleconference
Director	Hydaburg	Anthony Christianson	absent excused
Director	At Large	Dee Dee Jeffreys	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference

Staff Present: Dennis Watson, Chrissy Torsey-Lucero, Rich Rogers and Donna Halvorsen

Staff present via teleconference: None

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Harvey Mc Donald and seconded by Dee Dee Jeffreys. Motion approved unanimously.
4. **Approval of Minutes** Motion: Approve minutes from October 25, 2016; moved by Otis Gibbons and seconded by Dee Dee Jeffreys. Motion approved unanimously.
5. **Public Comment** n/a
6. **Correspondence** none
7. **Manager's Report** (see Manager's Report after Adjournment Item #12) Dennis asks if there are any questions or comments regarding the report. Donna states that the 800th passenger event will occur in February sometime and that we will be giving complimentary ferry tickets and gift basket to the lucky traveler. Len Lawrence will bring his marketing expertise and help plan the event. The BODs will be notified as we get closer to the event because some want to participate. Dennis states that Tim Lacour said that we can park on right side of highway as you are coming to terminal because parking area is so full. So, from large turnout (across from Aurora Drive) to public parking area, people can park along water side of highway with exception of the snow plow turn-around area.
8. **Old Business in the last month or so**
9. **New Business** Motion: Approve Resolution No. 2017-02 authorizing IFA General Manager to enter into agreement with AKDOT&PF for Ferry Boat Refurbishment during Federal Fiscal Years 2017-2019; moved by Otis Gibbons and seconded by Dee Dee Jeffreys. Dennis states that this is a housekeeping item. Every year we can collect FHWA Ferry Boat Refurbishment money, we need a resolution to accept the funds. This year DOT is attempting to get us 3 years at one time. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes

Sec/Tres	Craig	Otis Gibbons	yes
Director	Wrangell	Bernie Massin	yes
Director	At Large	Dee Dee Jeffreys	yes
Director	Coffman Cove	Brian Wilson	yes

10. Board Comments

- Dee Dee comments that there have been weather and mechanical issues in the last month or so and she wants to thank everyone for being so patient and doing so well at keeping everyone informed and getting us back on line and going. Harvey seconds her statement.
- Brian thanks crew on behalf of his family. His son and girlfriend traveled to Ketchikan to have a baby recently and was even in labor on the way over. They just came back and they were treated so well by the crew and all IFA personnel on both trips that they wanted to say thank you.
- Harvey asks about new reservation system and Donna replies that the contract is in RocketRez's hands and hopefully this will be the final revision. Dennis adds that our attorney input is done and we should be moving forward soon.
- Harvey asks for explanation of repurposed funds. Dennis states that the repurposed funds are funds not used from past projects on POW. Dennis was first to apply for some of the funds but DOT got them instead. DOT will spend part of the funds to expand the public parking area which is great but we have some important maintenance issues we'd like to get addressed. Dennis asked why our maintenance issues were prioritized above parking expansion and they said, "How about if we get you multiple years of refurbishment money and give you part of the remaining repurposed earmarks?" Dennis agreed to their offer and so that's what Resolution No. 2017-02 is for.
- Harvey asks for update on Tiger funds. Dennis states that near as we can tell, we were not approved again this year. We will keep trying because this grant is a large funding source; we are a viable recipient and will keep applying.
- Harvey asks Chrissy for update on retirement plan. Chrissy states that Plan 457 is still in development stages and may be available to employees in July.
- Harvey asks for update on HYL Water system. Dennis states that the engineer working on the HYL Water system narrowed down our best alternative which is where we would haul treated water from Ketchikan in a portable tank, then transfer it into a water tank located inside terminal. Some replumbing will be done so the treated water supplies only the 2 men's and 2 women's sinks. Dennis says he provided a summary of the plan to DEC asking whether this is something they will approve; we will not move on something they won't accept. David Khan will get back to Dennis after the holidays. If he gives us the go-ahead, we will design it and move forward with this project right away.
- Harvey asks if Dennis has been in contact with Kasaan regarding ferry stop, answer is not yet.
- Harvey asks if Brian has update on North End Ferry, and he answers that they are in correspondence with USDA but at this point they have gotten no response. They can't do anything with the boat until they have secured funds and that has not happened to date.
- Harvey asks about scheduling Northern Route runs to help out with school tournament travel. Dennis will get with school athletic directors and see if our May or June trips could coordinate with their travel needs, and he'll also look at charter possibilities.
- Harvey asks for status of Hydaburg IFA BOD Anthony Christianson. Dennis answers that he has taken on many important responsibilities and he may not be able to fulfill IFA BOD position. Dennis will get with him and confirm what will happen; Hydaburg may be appointing a new director.
- Harvey asks about recent Stikine repairs. Rich states that there was a control issue with Stikine; the pitch system is a hydraulic/electronic system and there is a 'tension meter' that tells what

pitch to operate at. This system was failing so flew a technician up from PMC in Canada (designers of the system) and he repaired issue but while fixing it he also found another issue. Before he left, he ordered parts so we could fix it, but this keep vessel offline a few days longer than expected.

- Dennis states that he has been and on the steering committee for the AMHS Reform Project and they have chosen a public corporation as an operating mechanism for a ferry system in the future; very much like the Alaska Railroad System is right now. Phase two of this project will be dissecting that and seeing if it's something that can work for the State of Alaska for running a ferry system and all the things that go along with that. He thinks everyone believes the AMHS is at critical mass right now and that we need to do business in a different way. We need to keep an eye on this project because we need the AMHS to be healthy for us and all the other communities to be healthy as well.

11. **Schedule Next Meeting** TBA

12. **Adjournment** Motion: Adjourn meeting at 10:28am; moved by Dee Dee Jeffreys and seconded by Otis Gibbons. Motion approved unanimously.

Manager's Report provided to BOD 12/12/16

From: Dennis Watson [<mailto:dwatson@aptalaska.net>]

Sent: Monday, December 12, 2016 11:58 AM

To: Dennis Watson

Subject: Managers report:

Hello Board Members,

This has been an eventful couple of months between the weather and problems with one of the Stikine's propeller pitch control mechanisms'.

In spite of the weather related no-sail day in November we posted an exceptional month in the farebox, We'll see how December shakes out.

For those of you that haven't heard the details of the breakdown; the pitch control (potentiometer) began to act up on the way to Ketchikan on Dec 1st. Chief Engineer Walter Marsh attempted a repair on the component while the vessel was at the dock in Ketchikan, on the way back to Hollis it began malfunctioning again. It was determined at that point that the vessel could not transport passengers until the problem was fixed. The next day the vessel was taken back to Ketchikan for repairs, crew only. Walt contacted a technician to fly up from Vancouver BC to make the necessary repairs. This operation took longer than anticipated so we fired up the Prince of Wales and put it into service until the Stikine was repaired and back online on Dec 8th.

Through all of this confusion the managers and terminal agents were amazing, particularly Walt and Donna, many thanks to them.

Now that the vessels have been switched back Walt will finish up the scheduled maintenance on the Prince of Wales, it will be put back in service in March. The Stikine will then be hauled for scheduled maintenance and main engine repair.

Donna has determined that IFA's 750th 800th passenger will board the vessel in February. We are making arrangements to honor this person with gifts and complementary travel on our vessels. As we get close enough

to the projected date of the event to identify the day it will happen I would be happy to notify any board members that would like be there when we make the presentation.

There has not been any progress on the Hollis Terminal water system, we don't expect any movement on it until after the first of the year.

IFA's annual single site audit has been completed and should available for the boards review this coming month.

I have a request into DOT to allow IFA customers to park over Christmas/new year starting at the large turnout on the right hand side of the highway going toward the terminal up to the terminal parking area. If DOT keeps on course we should have considerably more parking space this time next year and not have to go through exercise.

Catch you at the meeting,

Dennis Watson

General Manager

Inter-Island Ferry Authority